



## **Welcome to Connections Job Development Program!**

Connections is a private, non-profit agency that provides services FREE OF CHARGE to job seekers (Applicants) and employers. In 2010, more than 800 people participated in our program and received a variety of services, including: job seeking skills training, computer training, one-on-one career guidance, resume/application assistance, job leads, interview clothing, and more.

Volunteers are an integral part of our program and we are thrilled that you want to share your time and talents with Connections! Please review the following *Volunteer Agreement*, sign and submit with your application.

### **Volunteer Agreement**

I understand that:

1. Connections has a zero tolerance drug/alcohol policy.
2. I am required to attend at least one training session per year to update my knowledge about Connections.
3. I am to track my time by signing in and signing out for each visit.
4. Connections clients and shoppers choose to work with us and all, regardless of their circumstances, must be treated with respect and dignity.
5. I represent Connections mission but will not make any claim(s), promises, or enter any contractual agreements, on behalf of the agency.
6. I agree to adhere to agency policies regarding applicant and employer confidentiality.

**I have read the above and agree to adhere to the policies stated.**

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**Volunteer Name (please print)**

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**Volunteer Signature**

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**Date**